**Educating the Educators V – Submission Template**

**21st Challenges in STEM Education**

## Submission deadline and procedure: Upload the file in two formats, word and pdf file in the online submission system. The link for the online submission system will be available on <https://icse.eu/educating-the-educators/> from 1 September 2024.

Deadline for submission will be **4th November 2024.**

**Names of files:** Poster\_Miller\_Topic1.docx and .pdf / Presentation\_PolicyBased\_Smith\_Topic3.docx and .pdf / …

**Length:** The length of your proposal must be at most two pages for oral presentations and workshops, including references and excluding the cover page.

**Template:** Please, use this template for preparing the proposal submission in the given formats.

## Structure: Submissions do not need to follow the structure below but please make sure to clearly cover the following aspects in your proposal:

*For oral presentations (Word limit (including references): 1000):*

Please outline: (1) How the proposal relates to one of the four main tracks and; (2) from which perspective (e.g. country-specific, target group-specific, context- or issue-specific) it will address the track, and (3) clearly describe the major outcomes/implications that will be presented

*For workshops (Word limit (including references): 500):*

Please outline for your workshop: (1) How the proposal relates to one of the four main tracks and (2) from which perspective (e.g. country-specific, target group-specific, context- or issue-specific) it will address the conference topic. Please also (3) Clearly describe the question or problem that participants will work on and (4) the way of working that they will experience.

*For poster submissions (Word limit (including references): 500):*

Please outline (1) The work to be presented on the poster (who, what, etc.); (2) How the poster relates to one of the four main topics; (3) and if applicable from which perspective (e.g. country-specific, target group-specific, stakeholders, supporting institutions) it will address the topic.

## Cover Page (required in the online submission form)

Title ‘xxx’

Author A1, Author B2, and Author C2

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e-mail: Author\_B, Author\_C@cerp.org

**Format** (Please mark with a cross, one only)

o Poster

o Oral presentation

o Workshop

**Topics (you may be allowed to use more than one category)**

o Track 1: Diversity in STEM Classrooms

o Track 2: STEM Education in the Digital Era

o Track 3: Interdisciplinarity in STEM Education

o Track 4: Sustainability in STEM Education

**Your Position** (Please mark with a cross, one only)

o Policy Maker

o Researcher

o Teacher

o Teacher Educator

o Other. Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Target Group** (You can mark multiple boxes)

o Policy Maker

o Researcher

o Teacher

o Teacher Educator

o Other. Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title ‘xxx’

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TOPIC XX, Proposal for Poster / Oral presentation / Workshop *(delete those formats which do not apply)*

Keywords (up to 5):

Abstract (maximal 300 words)

1. This is the first major section heading (Heading Style)

Authors should select General Paragraph style when typing the paragraphs of any section. Paragraphs should be indented and there should be no line space between paragraphs.

1. This is the second major section heading (Heading Style)
2. This is the third major section heading (Heading Style)

References should follow the Harvard system. In the text the surname of the author and the year of publication of the reference is given in Author\_A, (2001).

Two or more references by the same authors published in the same year are differentiated by letters a, b, c etc. For references with more than two authors, text citations should be shortened to the first name followed by et al.

Here are two examples of citation: Recent results (Author\_A and Author\_B 2002); Author\_B et. al. (2003) indicate that...

References should be listed in alphabetical order at the end of the paper. References by the same author(s) should be in chronological order.

Journal references should include: author's surname and initials; initials and surnames of remaining authors; year of publication; article title (where provided); abbreviated journal title, volume number and page numbers.

References to books should include: author's surname and initials; initials and surnames of remaining authors; year of publication; the book title; the name of the publisher and place of publication.

References to multi-author works should include after the year of publication; the chapter title (where provided); 'In:' followed by book title; initials and name(s) of editor(s); volume number and pages; the name of the publisher and place of publication.

3.1. This is the first subheading of the third section heading (Subheading style)

Authors may insert a table, or a figure, anywhere within the paper.

Please note that all illustration material must be supplied in black and white, as coloured lines and photographs cannot be adequately reproduced in the final printed form. If you insert objects in the document (image, graphic, table, and so on) care should be taken that they are not linked to another file.

Illustrations should be pasted into position on the typed pages as close as possible to the first reference to them. They should be centred. The number and caption of the figure must always appear below the figure and should be written in Caption style.



*Figure 1*. Title of the figure (Caption style)

All tables must be centred and clear. The number and title always appear above the table written in Caption style. The following is an example of how to insert a table.

*Table 1.* Title of the table (Caption style)

|  |  |  |  |
| --- | --- | --- | --- |
| **Criterion** | **Result 1** | **Result 2** | **Results3** |
| **A** | 150 | 180 | 100 |
| **B** | 130 | 150 | 200 |

3.2. This is the second subheading of the third section heading (Subheading style)

Authors may use endnotes throughout the abstract. To reference an endnote within the text, authors should use superscript consecutive numbers1. Endnotes will then be explained at the end of the abstract, before the references2.

Acknowledgements (Final headings style)

The acknowledgements (e.g. to research grants) must be written using General Paragraph style.

References (Final headings style)

Author\_A A., 2001, “A paper related with something", Journal Title, Vol. 01, pp. 1-5.

Author\_A A., B. Author\_B, 2002, “Another paper related with something", Journal Title, Vol. 01, pp. 5-15.

Author\_A A., B. Author\_B and C. Author\_C, 2003, “Last paper related with something", Journal Title, Vol. 01, pp. 15-25.